



Bahauddin Government Science College
Near Bhutnath Temple, Junagadh



(Re-Accredited "B" by NAAC)

10/04/2023

Notice for Fourth IQAC meeting for academic year 2022-2023


All members of Internal Quality Assurance Cell (IQAC) team are hereby informed that our Fourth IQAC meeting of academic year 2022-2023 will be held on 15th April, 2023, Saturday at IQAC meeting room.

Meeting agendas are as below:

- (1) To conform the minutes of previous IQAC meeting held on 12/01/2023 and note the action taken report.
- (2) To decide celebrations of 75 years of Independence through various student centric activities like martyrs' day, women' day, Panch Prkalp, Republic Day, whole Vande Mataram Gaan etc.
- (3) To discuss necessary up gradations on the college website.
- (4) To discuss arrangement for campus placement.
- (5) To make an arrangement for IIT JAM classes.
- (6) Any other item with the permission of the chair.

All the IQAC members are requested to attend the meeting.


Prof. R. R. Ram
Coordinator,
IQAC


Dr. R. P. Bhatt
Principal,
Bahauddin Science College,
Junagadh



Bahauddin Government Science College

Near Bhutnath Temple, Junagadh



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Minutes for Fourth IQAC meeting for academic year 2022-2023

- (1) The meeting started at 4 PM in the IQAC on 15th April, 2023, Saturday at IQAC meeting room. The coordinator, Prof. R. R. Ram, welcomed everyone and presented the minutes of the last meeting held on 12/01/2023, discussing the action taken report. Dr. R. P. Bhatt chaired the session.
- (2) Dr. Bhatt instructed all departments and the committee of Saptdhara, NSS, NCC to make a schedule for the celebrations of 75 years of Independence through various student centric activities like Panch Prakalp others for the upcoming year in and advance.
- (3) The principal discussed about the necessary up-gradations of the college website.
- (4) IQAC Coordinator, Professor R.R.Ram, along with the principal discussed about the suitable arrangement for campus placement of the students. Responsibilities were assigned to the UDISA team and placement cell of the college.
- (5) IQAC Coordinator, Professor R.R.Ram, asked about the preparation and arrangement for IIT JAM classes for the students along with their curriculum.
- (6) With the permission of the chair other issues like exam duties allotment, external exam and assessment were also discussed and the preparation for the same was also taken into consideration.

Prof. R. R. Ram
Coordinator,
IQAC

Dr. R. P. Bhatt
Principal,
Bahauddin Science College,
Junagadh

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Attendance for Fourth IQAC meeting for academic year 2022-2023

Date: 15/04/2023

SR.NO.	NAME	COMMITTEE DESIGNATION	SIGN
1	DR. R.P. BHATT	CHAIRPERSON	<i>[Signature]</i>
2	Prof. R. R. RAM	IQAC CO-ORDINATOR	<i>[Signature]</i>
3	DR. M. M. JANI	NAAC CO-ORDINATOR	<i>[Signature]</i>
4	DR. M. M. CHAVDA	MEMBER	<i>[Signature]</i>
5	DR. V. D. BAKOTRA	MEMBER	
6	DR. P. A. SHARMA	MEMBER	
7	DR. A. M. GAJJAR	MEMBER	<i>[Signature]</i>
8	DR. V. T. SOLANKI	MEMBER	<i>[Signature]</i>
9	SHREE P. D. THAKER	ALUMNI	
10	SHREE L. S. SURU	ADMIN (Senior Clerk)	<i>[Signature]</i>
11	SHREE H. D. KARIYA	ADMIN (O.S. Forensic)	<i>[Signature]</i>
12	SHREE VIPULBHAI CHATRBHUJI	LOCAL SOCIETY MEMBER	
13	JYOTI MISHRA	STUDENT (T. Y. B.Sc., BOTONY)	
14	DR. PREM LALCHANDANI	ALUMNI	
15	SHREE D. D. BAKARANIYA, FSL, JUNAGADH	ADVISER	
16	SHREE RAMESHBHAI PATEL(HR MANAGER, MOTHER DAIRY, JUNAGADH)	INDUSTRIALIST	
17	SHRI RAMBHAI RAM	PARENT	<i>[Signature]</i>
18	DR. FIROZ A. SHAIKH, CO-ORDINATOR, IQAC, BKNMU (University Nominated)	ADVISER	

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Action Taken report for Fourth IQAC meeting for academic year 2022-2023

- (1) In the guidance of Dr. Bhatt the committee of Saptdhara, NSS, NCC to made a schedule for the celebrations of 75 years of Independence through various student centric activities like Panch Prkalp others for the upcoming year in and advance.
- (2) The necessary up gradations of the college website was done. The activities performed during the year were updated successfully on the college website.
- (3) The placement cell along with UDISHA prepared a road map for the job placement fare in the college premises.
- (4) For IIT JAM exam preparation the faculties of the college scheduled preparation classes thus, the students were benefitted.
- (5) Proper arrangements were ensured by IQAC and examination committee, all the staff members performed their exam duties during the examination session.

Prof. R. R. Ram
Coordinator,
IQAC

Dr. R. P. Bhatt
Principal,
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15/07/2022

Notice for First IQAC meeting for academic year 2022-2023


All members of Internal Quality Assurance Cell (IQAC) team are hereby informed that our first IQAC meeting of academic year 2022-2023 will be held on 18th July, 2022, Monday at IQAC meeting room.

Following agendas are to be discussed:

1. To review the minutes of the previous year's IQAC meeting held on 02/05/2022 and discuss the action taken report.
2. To discuss the preparation of AQAR for the academic year 2022-2023.
3. To outline a quality enhancement strategy, initiatives, and action plan for the academic year 2022-2023 based on NAAC criteria.
4. To create an academic calendar for the year 2022-2023.
5. To compile a list of laboratory instruments, chemicals, and reference books for purchase.
6. To coordinate special events addressing cross-cutting issues such as professional ethics, gender equality, and environmental sustainability to enrich the curriculum.
7. To offer guidance on various professional competitive and entrance examinations.
8. To arrange for the creation of decomposer pits at the onset of the monsoon, ensure the cleaning of rainwater harvesting tanks, and inspect the bore water recharge system. Additionally, establish a suitable plan for regular cleaning of the solar panel system.
9. To make arrangements for Spoken tutorials.
10. Any other items that require discussion with the permission of the chair.

All the IQAC members are requested to attend the meeting.


Prof. R. R. Ram
Coordinator,
IQAC


Dr. R. P. Bhatt
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18/07/2022

Minutes of first meeting of IQAC

- 1) The meeting commenced at 4 PM in the IQAC meeting room on 18th July 2022. Prof. Ram, the IQAC coordinator, welcomed the members and presented the minutes of the last meeting, dated 02/05/2022. The meeting was chaired by Dr. R. P. Bhatt, the principal.
- 2) The principal instructed the IQAC committee to prepare the AQAR for the academic year 2022-2023 and requested that it be uploaded to the NAAC portal after approval.
- 3) Quality enhancement programs, categorized according to NAAC criteria, were determined under the heads of NCC, NSS, and Saptdhara. Faculty members were assigned responsibilities based on their interests and expertise.
- 4) The meeting discussed the academic plan for executing both academic and non-academic activities. The principal reviewed the suggestions for the same.
- 5) Dr. R. P. Bhatt, the principal, directed the purchase committee to ensure all departmental purchases are made through the GeM portal of the Government. He also informed about collective purchases through KCG, the state government, via the GeM portal as per the college's needs.
- 6) Various strategic plans were suggested by the principal and IQAC coordinators to capture students' attention and engage them in various tasks.
- 7) The need for guidance on competitive exams for students was discussed, and a plan was formulated to provide regular guidance for competitive examinations such as GPSC, UPSC, and JAM.
- 8) Dr. R. P. Bhatt congratulated the coordinators of the NSS and NCC units, as well as Saptdhara, for their achievements in the last academic year. Special events addressing cross-cutting issues such as professional ethics, gender equality, and environmental sustainability for curriculum enrichment were also arranged.
- 9) An action plan was prepared for the proper utilization of decomposer pits, cleaning of rainwater harvesting tanks, checking the bore water recharge system, and arranging suitable cleaning schedules for the solar panel system. Responsibilities for all these activities were assigned to the college peon, and regular monitoring was arranged.
- 10) The English department was tasked with responsibilities related to SCOPE, DELL, and Skill-based IPDC programs.


Prof. R. R. Ram
Coordinator,
IQAC


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Attendance for First IQAC meeting for academic year 2022-2023

Date: 18/07/2022

SR.NO.	NAME	COMMITTEE DESIGNATION	SIGN
1	DR. R.P. BHATT	CHAIRPERSON	
2	Prof. R. R. RAM	IQAC CO-ORDINATOR	
3	DR. M. M. JANI	NAAC CO-ORDINATOR	
4	DR. M. M. CHAVDA	MEMBER	
5	DR. C. M. GOSAI	MEMBER	
6	DR. P. A. SHARMA	MEMBER	
7	DR. V. D. BAKOTRA	MEMBER	
8	DR. C. S. DAVE	MEMBER	
9	DR. V. T. SOLANKI	MEMBER	
10	SHREE L. S. SURU	ADMIN (Senior Clerk)	
11	SHREE H. D. KARIYA	ADMIN (O.S. Forensic)	
12	SHREE VIPULBHAI CHATRBHUJI	LOCAL SOCIETY MEMBER	
13	JYOTI MISHRA	STUDENT (T. Y. B.Sc., BOTONY)	
14	DR. PREM LALCHANDANI	ALUMNI	
15	SHREE D. D. BAKARANIYA, FSL, JUNAGADH	ADVISER	
16	SHREE RAMESHBHAI PATEL(HR MANAGER, MOTHER DAIRY, JUNAGADH)	INDUSTRIALIST	
17	SHRI RAMBHAI RAM	PARENT	
18	DR. FIROZ A. SHAIKH, CO-ORDINATOR, IQAC, BKNMU (University Nominated)	ADVISER	 18/07/2022

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Action taken report of first meeting held on 18/07/2022

Sr. No.	Agenda	Action taken
1	Review of Previous Meeting Minutes (02/05/2022)	Minutes of the previous IQAC meeting held on 02/05/2022 were reviewed. Relevant action points were noted for further consideration and implementation.
2	Preparation of AQAR for Academic Year 2022-2023	The IQAC committee has initiated the process of preparing the AQAR (Annual Quality Assurance Report) for the academic year 2022-2023, as instructed by the principal. The committee is in the process of compiling the necessary data and information required for this report. Once completed, it will be uploaded to the NAAC portal for approval.
3	Quality Enhancement Programs under NAAC Criteria	Quality enhancement programs have been categorized according to NAAC criteria under the NCC, NSS, and Saptdhara heads. Faculty members have been assigned their respective responsibilities based on their interests and areas of expertise.
4	Academic Plan for Academic and Non-Academic Activities	An academic plan has been discussed and outlined for the execution of both academic and non-academic activities. The principal has reviewed the suggestions put forward during the meeting, and the plan is currently being finalized.
5	Purchase Procedures through GeM Portal	The purchase committee has been instructed by the principal to ensure that all departmental purchases are made through the GeM (Government e-Marketplace) portal.
6	Engagement Strategies for Students	Different strategies are actively being explored to capture students' attention and engage them in various tasks. Valuable insights in this regard have been provided by the principal and IQAC coordinators.
7	Guidance for Competitive Examinations	A plan has been formulated to provide regular guidance to students preparing for competitive examinations such as GPSC, UPSC, and JAM. This initiative aims to support students in achieving their academic and career goals.

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8	Special Events and Curriculum Enrichment	Special events addressing cross-cutting issues, including professional ethics, gender equality, and environmental sustainability, have been organized for curriculum enrichment. The coordinators of the NSS and NCC units and Saptdhara are congratulated for their accomplishments in the last academic year.
9	Action Plan for Infrastructure Maintenance	an action plan has been devised to ensure the proper utilization of decomposer pits, regular cleaning of rainwater harvesting tanks, inspection of the bore water recharge system, and the establishment of a suitable cleaning schedule for the solar panel system. These responsibilities have been assigned to the college peon, with regular monitoring arrangements in place.
10	Responsibilities of English Department	The English department has been assigned responsibilities related to SCOPE, DELL, and Skill-based IPDC programs. The department is actively working on these initiatives to enhance the quality of education and services offered by the college.

Prof. R. R. Ram
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IQAC

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08/11/2022

Notice for Second IQAC meeting for academic year 2022-2023

All members of Internal Quality Assurance Cell (IQAC) team hereby informed that our second IQAC meeting of academic year 2022-2023 will be held on 12th November, 2022, Saturday at IQAC meeting room. Following agendas are to be discussed:

1. To confirm the minutes of the previous IQAC meeting held on 18/07/2022 and note the action taken report.
2. To request the progression report from all criteria heads for NAAC.
3. To make arrangements for classroom teaching, practical sessions, and internal assessments for the second term.
4. To educate students about the usage of various social media platforms, as they are convenient for instructional purposes. To create separate WhatsApp groups for boys and girls for safety and discipline purposes.
5. To establish various committees to celebrate the Azadi ka Amrut Mahotsav program.
6. To develop research aptitude in T.Y.B.Sc. students under SSIP and the Innovation Club and establish various clubs.
7. To identify slow learners and advance learners and arrange special teaching methodologies accordingly.
8. To take initiative for an energy and environment conservation drive.
9. To discuss arrangements for campus placement.
10. To arrange a finishing school program for final-year students.
11. To prepare students for social services, especially NSS and NCC cadets.
12. Based on government guidelines, various activities based on G20 are to be organized.
13. Any other items with the permission of the chair. All the IQAC members are requested to attend the meeting.

All the IQAC members are requested to attend the meeting.

Prof. R. R. Ram
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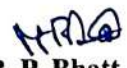
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12/11/2022

Minutes of Second IQAC meeting for academic year 2022-2023

- 1) The meeting started at 4 PM in the IQAC meeting room on 12th November 2022. The coordinator, Prof. R. R. Ram, welcomed everyone and presented the minutes of the last meeting held on 18/07/2022, discussing the action taken report. Dr. R. P. Bhatt chaired the session.
- 2) Dr. Bhatt instructed all departments to formulate new timetables for the upcoming semester.
- 3) The principal requested the submission of reports and surveys conducted as measures of the academic progress of the students to IQAC. He emphasized the timely submission of these reports.
- 4) The use of social media platforms, such as WhatsApp and Facebook, in addition to MS Teams, for students was also discussed. The principal instructed the formation of separate WhatsApp groups for FY, SY, and TY for better interaction with students.
- 5) IQAC coordinator and Principal Dr. R. P. Bhatt discussed the plan to execute the Azadi ka Amrut Mahotsav program under various heads of Saptdhara, NCC, and NSS.
- 6) It was outlined by SSIP coordinators to prepare project proposals, prototypes, and ensure their timely submission.
- 7) An action plan was discussed for identifying slow learner and advanced learner students and arranging remedial coaching with special teaching methodologies accordingly.
- 8) For environmental conservation, it was decided that once a month, all staff members and students would bring bicycles.
- 9) Job placement is an important part for final year students, so a proper plan was made to invite various companies for a job fair, and the required formalities were fulfilled by the college's placement officer.
- 10) The Government of Gujarat is taking initiative for the overall development of students with a finishing school program for final year students. Responsibilities were assigned to the UDISA team.
- 11) To prepare students for social services, especially NSS and NCC cadets.
- 12) As India plays a leading role in G20 this year, various activities based on G20 will be organized, and a calendar will be prepared.


Prof. R. R. Ram
Coordinator,
IQAC


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Attendance for Second IQAC meeting for academic year 2022-2023

Date: 12/11/2022

SR.NO.	NAME	COMMITTEE DESIGNATION	SIGN
1	DR. R.P. BHATT	CHAIRPERSON	<i>R.P. Bhatt</i>
2	Prof. R. R. RAM	IQAC CO-ORDINATOR	<i>R.R. Ram</i>
3	DR. M. M. JANI	NAAC CO-ORDINATOR	<i>M.M. Jani</i>
4	DR. M. M. CHAVDA	MEMBER	<i>M.M. Chavda</i>
5	DR. V. D. BAKOTRA	MEMBER	<i>V.D. Bakotra</i>
6	DR. P. A. SHARMA	MEMBER	<i>P.A. Sharma</i>
7	DR. A. M. GAJJAR	MEMBER	<i>A.M. Gajjar</i>
8	DR. V. T. SOLANKI	MEMBER	<i>V.T. Solanki</i>
9	SHREE P. D. THAKER	ALUMNI	<i>P.D. Thaker</i>
10	SHREE L. S. SURU	ADMIN (Senior Clerk)	<i>L.S. Suru</i>
11	SHREE H. D. KARIYA	ADMIN (O.S. Forensic)	<i>H.D. Kariya</i>
12	SHREE VIPULBHAI CHATRBHUJI	LOCAL SOCIETY MEMBER	<i>V.M. Chavhan</i>
13	JYOTI MISHRA	STUDENT (T. Y. B.Sc., BOTONY)	<i>Jyoti Mishra</i>
14	DR. PREM LALCHANDANI	ALUMNI	<i>P.L. Chandani</i>
15	SHREE D. D. BAKARANIYA, FSL, JUNAGADH	ADVISER	<i>D.D. Bakaraniya</i>
16	SHREE RAMESHBHAI PATEL(HR MANAGER, MOTHER DAIRY, JUNAGADH)	INDUSTRIALIST	
17	SHRI RAMBHAI RAM	PARENT	<i>Rambhai Ram</i>
18	DR. FIROZ A. SHAIKH, CO-ORDINATOR, IQAC, BKNMU (University Nominated)	ADVISER	<i>F.A. Shaikh</i> 12/11/2022

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Action taken report of second meeting held on 11/11/2022

Sr. No.	Agenda	Action taken
1	Review of Previous Meeting Minutes	The coordinator, Prof. R. R. Ram, presented the minutes of the last meeting. The minutes were discussed, and the action points taken in response to the previous meeting were reviewed for progress. Relevant action points have been duly noted for further consideration and implementation
2	Formulation of new timetable	Dr. Bhatt instructed all departments to formulate new timetables for the upcoming semester to ensure smooth academic functioning. The departments are expected to collaborate and submit these timetables in a timely manner
3	Submission of Academic progress	The principal emphasized the importance of timely submission of reports and surveys conducted to assess the academic progress of students. These reports should be submitted to IQAC for evaluation.
4	Utilizing Social media platforms	The use of social media platforms such as WhatsApp and Facebook, in addition to MS Teams, for student communication was discussed. The principal instructed the formation of separate WhatsApp groups for FY, SY, and TY to enhance interaction with students.
5	AzadikaAmrutMahotsav Program	The IQAC coordinator and Principal Dr. R. P. Bhatt discussed the plan to execute the AzadikaAmrutMahotsav program under various heads of Saptdhara, NCC, and NSS. Responsibilities will be assigned to ensure the successful implementation of this program.
6	SSIP project proposals	SSIP coordinators outlined the need to prepare project proposals and prototypes and ensure their timely submission. These initiatives are vital for fostering innovation and entrepreneurship among students.

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7	Identification of slow and advanced learners	An action plan was discussed for identifying slow learner and advanced learner students and arranging remedial coaching with special teaching methodologies accordingly. This is aimed at providing personalized support to students.
8	Environmental Conservation	It was decided that once a month, all staff members and students would bring bicycles to promote environmental conservation. This initiative will contribute to sustainability and reduce the carbon footprint.
9	Job placement facilities	To facilitate job placement for final year students, a plan was made to invite various companies for a job fair. The required formalities were fulfilled by the college's placement officer, ensuring opportunities for students' career development.
10	Finishing school program	The Government of Gujarat's finishing school program for final year students was discussed. Responsibilities were assigned to the UDISA team to coordinate and execute this program effectively.
11	Social Services	Efforts will be made to prepare students for social services, especially NSS and NCC cadets, to contribute to community development
12	G20 Activities	India's role in G20 this year was discussed, and it was decided that various activities based on G20 themes would be organized. A calendar will be prepared to outline the schedule and responsibilities for these events.


Prof. R. R. Ram
Coordinator,
IQAC


Dr. R. P. Bhatt
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05/01/2023

Notice for Third IQAC meeting for academic year 2022-2023

All members of Internal Quality Assurance Cell (IQAC) are hereby informed that our third IQAC meeting of academic year 2022-2023 will be held on 12th January, 2023, Thursday at 4 pm in IQAC meeting room.

Meeting agenda is as below:

- 1) To conform the minutes of previous IQAC meeting held on 12/11/2022 and note the action taken report.
- 2) To inform the HOD's of all departments that for the purchase of equipment and books from KCG make a list according to the requirement and give the same to the purchase committee within three days.
- 3) To inform all the criteria heads of NAAC for AQAR that the necessary data for the academic year 2022 – 2023 will have to be collected by 14/4/23 and to be presented in the next IQAC meeting.
- 4) To take necessary steps for putting the old herbarium sheets, which is heritage wealth made by botany department students on the web site as its digitization had been completed.
- 5) To carry out the various responsibilities allocated by the college, university for the upcoming examinations to be conducted in a timely manner.
- 6) Regarding submission of reports of different co-curricular and extracurricular activities like NSS, Saptadhara, Finishing school, UDISA, Placement cell, SCOPE, DELL lab etc. before the next IQAC meeting in month of April.
- 7) To carry out feedback analysis and accordingly action taken report should be prepared as per the AQAR format before the next IQAC meeting in moth of April.
- 8) Necessary planning and execution regarding educational tour and annual function.
- 9) To propose a national conference in this academic year.

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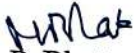


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- 10) To request the University for providing a suitable data sheet applicable for AQAR as well as in AISHE simultaneously in the required format as asked by the above said agencies.
- 11) To propose a new certificate course to the university as an "add on course" for approval.
- 12) To promote Green campus, Green audit and beyond campus environmental activities.
- 13) To initiate new best practices to benefit the students and society.
- 14) To motivate the faculties to propose research projects and bring excellence by securing awards conferred from government as well as external agencies.
- 15) To plan for the new MOU, faculties exchange, internship and field trip etc.
- 16) To make a suitable planning for both theory and practical for advance and slow learner.
- 17) To conduct "On Job training" and organizing skill base training for staff.
- 18) To conduct career guidance and counseling sessions for final year students.
- 19) Any other item with the permission of chair.

All the IQAC members are requested to kindly make it convenient to attend the meeting.


Prof. R. R. Ram
IQAC, Coordinator


Dr. R. P. Bhatt
Principal



Bahauddin Government Science College

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सत्यमेव जयते

Minutes of third meeting of IQAC

1. The meeting began at 4 PM at IQAC meeting chamber on 12th January 2023. The minutes of previously held meeting on 12/11/2022 was read and conformed. Action taken report of the same was noted.
2. All HoDs were instructed to put forward requirements for purchasing instruments and books from KCG. They were asked to make a list and submit it within three days to the purchase committee. Botany and Zoology department also requested for the servicing of the microscopes in laboratory.
3. All criteria heads of NAAC for AQAR were informed to acquire necessary data for the academic year 2022-23. They were instructed to collect all the data before 14/04/2023 and prepare a presentation on the same.
4. As botany department of the college has prepared a digital herbarium from very ancient herbarium sheets, the strategy to publish and preserve it digitally was discussed and it was decided that 1733 sheets will be uploaded in timely manner.
5. For smooth conduction of upcoming university exams various faculties were given instructions to carry out responsibilities as per university and college orders.
6. Importance reports for various co-curricular and extra-curricular activities were discussed and it was decided to instruct coordinators of NSS, Saptdhara, finishing school, UDISHA, Placement cell, SCOPE, DELL etc to submit reports and when required.
7. Feedback analysis being an important part of the AQAR, it was decided to carry it out before April 2023 and to upload its action taken report.
8. Planning and execution of educational tour was discussed; it was noted that mandatory and non-mandatory tours should be well documented. Field trips, Excursions, Spiritual outings may be arranged. It was proposed to organize an annual function in the college around end of February or beginning of March. It was decided to form a cultural committee.
9. It was proposed to hold a national conference cum symposium to boost enthusiasm of neo-researchers of the college. Its planning, execution and thematic structure were decided to base on climate change, environment and energy.
10. As agencies like NAAC and AISHE demands data in particular format, available to university, it was decided to request data sheets for the same.
11. As per the NEP 2020, colleges are encouraged to implement add on courses. After successful implementation of IPDC, it was proposed to bring a new such course from the approved courses by

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Bhakta Kavi Narsinh Mehta University. Courses on disaster management and English language learning were selected for further review.

12. To promote green campus various activities were suggested and approved. Also, a green audit was planned for the future. For beyond campus environment activities a cleanliness drive was suggested in the Gir forest whenever possible, especially for NSS unit.
13. A discussion was held to initiate a new best practice for the benefits of students and society. Paperless work, plastic free campus and other potential practices were suggested for review.
14. Importance of research work by faculties is put forth in the NEP 2020. It was decided to encourage such project works, funded by grants and agencies. Dr. Paresh Poriya was asked to put a proposal for the same. Also, recognitions and awards were placed as important marker of excellence for college. It was decided to nominate teachers from the college for best teacher awards.
15. To promote knowledge and learning MoUs with prestigious institutes like Bhavnagar university, Shubhash university, Ayurvedic institutes, Kadi Sarv Vishva Vidyalaya were suggested. Also, strategies for faculty exchange were also discussed.
16. Identification and improvements of slow learners were discussed. It was decided to classify fast and slow learners from each class and devise a time table for remedial classes of slow learners.
17. For betterment of faculties, it was decided that college will organize some talk, workshop etc. Various suggestions were given and reviewed.
18. In view of post-graduation job opportunities, especially competitive exams, it was decided that a committee for competitive examination (CCE) will be formed, which will help students with career counselling.
19. Members also discussed various things with permission of chair. It was decided to collaborate with Vasundhara Nature Club for various activities. Programs on cancer awareness and thalassemia awareness were also suggested. It was noted that physical fitness of students and faculties are important and such activities should be promoted.
20. In Table item Principal and IQAC chairman told that According to the Draft Guidelines prepared by the UGC under RUSA for the formulation of the educational plan of the state government and intensive implementation of the National Education Policy-2020, College will have to appear in Institution Development Plan (IDP) scheme under RUSA. For effective planning and implementation of the scheme Dr. M. M. Jani and Dr. P. U. Poria will accompanied Dr. Movaliya.


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IQAC


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Attendance for Third IQAC meeting for academic year 2022-2023

Date: 12/01/2023

SR.NO.	NAME	COMMITTEE DESIGNATION	SIGN
1	DR. R.P. BHATT	CHAIRPERSON	
2	Prof. R. R. RAM	IQAC CO-ORDINATOR	
3	DR. M. M. JANI	NAAC CO-ORDINATOR	
4	DR. M. M. CHAVDA	MEMBER	
5	DR. V. D. BAKOTRA	MEMBER	
6	DR. P. A. SHARMA	MEMBER	
7	DR. A. M. GAJJAR	MEMBER	
8	DR. V. T. SOLANKI	MEMBER	
9	SHREE P. D. THAKER	ALUMNI	
10	SHREE L. S. SURU	ADMIN (Senior Clerk)	
11	SHREE H. D. KARIYA	ADMIN (O.S. Forensic)	
12	SHREE VIPULBHAI CHATRBHUJI	LOCAL SOCIETY MEMBER	
13	JYOTI MISHRA	STUDENT (T. Y. B.Sc., BOTONY)	
14	DR. PREM LALCHANDANI	ALUMNI	
15	SHREE D. D. BAKARANIYA, FSL, JUNAGADH	ADVISER	
16	SHREE RAMESHBHAI PATEL(HR MANAGER, MOTHER DAIRY, JUNAGADH)	INDUSTRIALIST	
17	SHRI RAMBHAI RAM	PARENT	
18	DR. FIROZ A. SHAIKH, CO-ORDINATOR, IQAC, BKNMU (University Nominated)	ADVISER	 12/01/2023

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Action taken report of third meeting of IQAC

Academic Year (2022-2023)

Sr.No.	Agenda	Action taken
1	To conform the minutes of the previous meeting	Minutes of the previous meeting were conformed and read
2	To purchase books and instruments from KCG.	HoDs were given instructions to provide details and put the requirements to the purchase committee.
3	To prepare AQAR data for the year 2022-2023.	All criteria heads were instructed to collect data before 15 th April and make presentations for next IQAC meeting.
4	To digitize the herbarium	Plan was made to upload 1733 sheets to the website.
5	To carry out duties in the exams for smooth conduction.	Faculties were instructed to fulfill their duties in exams by university and college.
6	To submit reports for various co-curricular and extra-curricular activities.	Coordinators of various co-curricular and extra-curricular activities were instructed to submit reports whenever required.
7	To carry out feedback analysis as required in the NAAC for AQAR for year 2022-23.	Plan was formed to carry out such feedback analysis before 15 th of the April.
8	To plan educational tours and to celebrate annual function.	It was decided to organize tours, trips and excursions. For annual function, cultural and selection committees were formed.
9	To organize a symposium cum conference within this academic year.	It was decided to organize a symposium cum conference on National Science Day, 28 th February. It was decided that theme of the conference to be around climate change, green chemistry and sustainable development. Responsibilities for various tasks were distributed.
10	To request data sheets from the university in formats required by NAAC and AISHE.	Such request was sent to the university.

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11	To implement an add-on course with permission from university	English Language Learning Course by BKNMU in collaboration with Cambridge press was selected and process was started.
12	To promote green campus activities, green audit and beyond campus environmental activities.	Dr. Poriya was given responsibility for green audit. It was decided that a cleanliness drive will be organized in the Gir forest with Vasundhara Nature Club.
13	To suggest a new best practice for the benefit of students and society	
14	To encourage faculties for research work, and to acquire various awards and recognitions.	Faculties were encouraged to bring grants and fund for research projects. Dr. Poriya was asked to put a proposal for the same. It was also decided to nominate teachers for various best teachers awards.
15	To initiate negotiations with prestigious institutions for MoUs for knowledge and faculty exchange.	Such institutions were selected for further review.
16	To arrange remedial class for slow learners.	Strategies for division of fast and slow learners were devised and it was instructed to prepare a timetable for slow learners.
17	To arrange faculty improvement programs.	Talks, workshops and training programs were suggested and It was decided to formulate a plan for the same.
18	To form a committee for competitive examination to help students with career guidance	A committee has been formed for career counselling with duties to guide students, search for job opportunities for them and to hone their professional skills
19	To initiate collaborative activities with Vasundhara Nature Club. To make students aware for cancer and thalassemia and boost them for physical fitness.	Initiation of such activities have been done by various heads and coordinators and plans for future programs have been made accordingly.
20	Table item: Apply for Institution Development Plan (IDP) scheme under RUSA in UGC scheme	Application were carried out for Rs. 4 crore.


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IQAC


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